



COVID-19 – Corona Statement Altrimex Packaging Solutions

Statement and actions for protection of the wellbeing of our employees and those of our business-relations and simultaneously maintaining of our mutual service.

In accordance with the current status of the Corona virus pandemic (COVID -19), Altrimex Packaging Equipment BV and her affiliated companies will maintain following guidelines:

- 1. Altrimex closely follows the guidelines of the RIVM and applies these as minimum of the precautions and conditions.**
- 2. Works and activities on premises of our customers and clients:**
 - a. For all non-crucial work-activities like technical inspections, regular maintenance or maintenance that can be executed on distance, our employees will not be scheduled until at least 05 April 2021. All scheduled works will be re-scheduled in consultation with the concerning customers/ clients.
 - b. Employees with "minor" symptoms of the flue, common cold, fever etc. are requested not to depart to premises of customers/ clients.
 - c. Crucial plannable works, not being direct malfunctions, downtime, etc. will be executed according to schedule in consultation with the customer/ client.
 - d. The repair of malfunctions, downtime, etc. at customers/ clients will have priority and will be executed as soon as possible in consultation with the customer/client.
- 3. Works at the office, location Altrimex:**
 - a. Employees with "minor" symptoms of the flue, common cold, fever etc. are requested to stay at home and when possible, to work from there.
 - b. Employees without symptoms, are requested to work from home during the coming period in case their works allows so.
 - c. Employees who have been working in, or have been visiting risk-areas as established by RIVM are obligated to work from home for the minimum period of 2 weeks and are not allowed to find themselves at the premises of Altrimex or their customers/ clients.
- 4. Guide Lines from our customers/ clients**
 - a. When making appointments, we will inquire for specific guide lines of our customers/ clients and consider them.
 - b. When present and so desired, your guide lines can be sent to us pro-actively to our email-address: apecoronateam@altrimex.nl

Continuity and developments

For all certainty we would like to emphasize that our current services will remain unchanged and that the measures taken have a preventive character.

For further questions or information, our team is of course always available, any written questions can be sent to apecoronateam@altrimex.nl